

**MINUTES  
GREEN TOWNSHIP COMMITTEE  
REGULAR MEETING NOVEMBER 6, 2023**

**CALL TO ORDER**

Mayor Phillips called the November 6, 2023, meeting of the Green Township Committee to order at 7:06 p.m.

**PLEDGE OF ALLEGIANCE**

**PUBLIC NOTICE:** The Township Clerk read the statement of adequate notice.

**ROLL CALL:** Present: James DeYoung, Bader Qarmout, Virginia “Ginnie” Raffay, Michael Rose and Mayor Margaret “Peg” Phillips

Also present: Mark Zschack, Township Clerk/Administrator; Angelo Bolcato, Esq., Township Attorney; and Patty DeClesis, Deputy Clerk

**APPROVAL OF AGENDA:** Mayor Phillips requested a motion to approve the agenda

Motion: Qarmout

Seconded: Raffay

Discussion: None

All were in favor.

**OPEN PUBLIC SESSION #1:** Mayor Phillips opened the meeting for public comments.

Josephine Fracasso asked about the ordinance introduction. Mayor Phillips commented that it is state mandated with recent law.

Matt Fara questioned what the new language is for the solar ordinance introduction. Mayor Phillips stated that it will be covered during the introduction.

There being no further public comments offered, Mayor Phillips closed Open Public Session #1.

**CONSENT AGENDA:**

**1. RESOLUTIONS:** *(Approval of the Following)*

*None*

**2. CORRESPONDENCE:** *(Acceptance for Filing of the Following)*

- a. Public Hearing Notice Airside Sheetmetal Inc.'s Application to the Green Township Land Use Board Scheduled for November 9, 2023*
- b. JCP&L Public Hearing Notice Regarding 2023 Base Rate Filing*
- d. Letter Dated November 1, 2023, from the Department of Transportation Regarding Municipal Aid Program for Henry Road Improvements*

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**REPORTS:** (Acceptance for Filing of the Following)

- a. *Animal Control Report - July-September 2023*
- b. *Green Township Open Space Advisory Committee Minutes - May 3, 2023*
- c. *Tax Collector's Report - October 2023*

Mayor Phillips requested to remove Correspondence item 2c.

Raffay motioned to approve the Consent Agenda minus Correspondence item 2c

Seconded: Rose

Discussion: None

All were in favor.

**2.c. Township of Montague Resolution Adopted October 24, 2023, In Support of Assembly Bill 5548 Prohibiting the State from Imposing A Mileage-Based User Fee**

Motion: DeYoung

Seconded: Raffay

Discussion: Mayor Phillips asked the Committee if they are in favor of supporting the Bill prohibiting the State from imposing a mileage-based user fee to change the percentage of the gas tax per gallon. A brief discussion ensued. A resolution in support will be considered at the next Township Committee meeting.

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

**DISCUSSIONS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**a. Resolution 2023-160 - Winter Recreational Activities**

Motion: Raffay

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

**b. Resolution 2023-161 - Release of Bond/Escrow - 7 Blueberry Lane**

Motion: Qarmout

Seconded: Raffay

Discussion: None

Upon roll call vote:

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Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips  
Nays: None  
Abstentions: None  
Absent: None

**c. Resolution 2023-162 - Transfer of Funds**

Motion: Rose  
Seconded: Raffay  
Discussion: Qarmout asked if there are extra funds in streets and roads and did liability insurance go up. The Township Clerk responded that the insurance did go up and there are available funds available.  
Upon roll call vote:  
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips  
Nays: None  
Abstentions: None  
Absent: None

**d. Resolution 2023-163 - Bills List (09/28/2023 to 11/01/2023)**

Motion: Qarmout  
Seconded: Raffay  
Discussion: Mayor Phillips  
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips  
Nays: None  
Abstentions: None  
Absent: None

**e. Resolution 2023-164 - Developers Escrow Trust (09/28/2023 to 11/01/2023)**

Motion: Rose  
Seconded: DeYoung  
Discussion: None  
Upon roll call vote:  
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips  
Nays: None  
Abstentions: None  
Absent: None

**f. Introduction Ordinance 2023-14 - Amending and Supplementing the Code of the Township of Green by Adding a New Section 4.4 Entitled "Business and Rental Unit Liability Insurance Registration" to Chapter 4 "General Licensing and Business Regulations"**

Motion: DeYoung  
Seconded: Rose  
Discussion: Qarmout had several questions and concerns which were discussed with the Township Attorney clarifying some of his questions. A discussion ensued and the Committee recommends more research and additional information be obtained for the next meeting.  
Upon roll call vote:  
Ayes: None

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Nays: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips  
Abstentions: None  
Absent: None

- g. Introduction Ordinance 2023-15** - Revising Sections 30-34.2, 30-44.2, 30-45.2 and 30-50.2 to Permit Rooftop Solar Arrays on Existing Structures  
Qarmout motioned to introduce the ordinance and move to Public Hearing on November 20, 2023  
Seconded: Raffay  
Discussion: Mayor Phillips read the new languages that was added to the ordinance.  
Upon roll call vote:  
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips  
Nays: None  
Abstentions: None  
Absent: None

- h. Minutes ready for approval** - October 16, 2023, regular meeting  
Motion: Raffay  
Seconded: Qarmout  
Discussion: None  
Upon roll call vote:  
Ayes: DeYoung, Qarmout, Raffay, Rose Mayor Phillips  
Nays: None  
Abstentions: None  
Absent: None

**MATTERS FROM THE TOWNSHIP CLERK:** Mr. Zschack noted the following matters:  
*Reimbursement for Primary Election* - We received a check for \$705.34 as reimbursement of vote-by-mail costs related to the 2023 primary election.

*Potential Grants 2024* - We have received a list of what is believed to be “well-funded” grants that do not obligate the Township to matching funds. The Township will research grants concerning Transportation and Road Safety, while the Fire Department is currently applying for FEMA grants.

*Motion Picture* - Mayor Phillips was contacted by a resident concerning a NJ Motion Picture and Television Commission program called “Film Ready New Jersey”. This program is a 5-step certification and marketing program that educates municipalities on the basics of motion picture and television production and enables cities and towns to effectively accommodate **on-location** filming and market their communities as filming destinations. If the Township Committee is interested, we will gather and distribute more information concerning this program.

A discussion ensued concerning the process of moving forward with the program. At this time the Committee is not in favor of pursuing this program.

**MATTERS FROM THE TOWNSHIP ATTORNEY:** The Township Attorney had no matters for discussion.

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**MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS:** Not in attendance, however the Township Clerk reviewed the following report provided:

*Fencing prices for evergreen park:*

- *The wooden fence and post 420 feet installed by DPW with today's prices will be \$7,000.00.*
- *420 feet of 9-gauge Galvanized chain link and the 2.5" heavy gauge line posts are heavy-duty commercial. Installed by outside vender, 6' high estimate price \$21,900.00 for the fence and post. 8' high estimate price \$23,810.00 for the fence and post. There is an additional price for the fence privacy slats 6' add approximately \$8,200.00 and for the 8' fence add approximately \$11,000.00, Total for 6' with privacy slats \$ 31,000.00 and 8' fence with privacy slats total \$35,000.00 (outside co-op venders at this price would fall into prevailing wages).*

A discussion ensued and quotes will be obtained for discussion during the budget workshop.

- *Red rail mower head is out of service (maybe a mortal failure). The head on said mower is 15+ years old and parts are nearly impossible to find. Looking into replacement pricing.*
- *EverGreen Park restroom mini upgrade is complete. Crews replaced both toilets in the men's restroom, both paper towel dispensers in each bathroom, and upgraded both sinks to touchless faucets. (Closing for the season Dec. 3<sup>rd</sup> 2023 until spring 2024)*
- *Our Falcon Hot Box demo was a success, the ability to have hot asphalt that maintained the heat all day was outstanding. This could be used all year long for patching holes, making berms, drains, swales, and road projects planned or emergency. The Hot Box trailer was user-friendly and allowed all asphalt to be used with no waste, from the material cooling down.*
- *Lights at town hall were replaced and the photocell that controls the outside nightlights was replaced, all are operating properly.*

**MATTERS FROM THE GOVERNING BODY:**

Qarmout noted the issue the Zoning Official is looking into concerning the shooting range. Qarmout commented on the portable speed sign that is now on Henry Road. The residents have expressed a difference in traffic.

Rose had no report.

DeYoung commented that he noticed bike safety signs on the telephone poles near EverGreen Park. The Township Attorney commented that the signs are not approved by the Township. The Township Clerk will notify the County.

Raffay asked how the Rabies Clinic went. The Township Clerk responded that it went well although a low turnout.

Raffay commented that she recently saw Watson Perigo and he is doing very well.

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Mayor Phillips stated that the League of Municipalities posted an email today regarding the DEP released their model tree removal and replacement ordinance. This is all tied to the municipal stormwater program for future discussions.

**OPEN PUBLIC SESSION #2:** Mayor Phillips opened the meeting for public comments.

Matt Fara thanked the Township Committee and Township Clerk for introducing the ordinance permitting rooftop solar arrays.

Phil Schuessler would like the Committee to consider changing Ordinance 13-2.2 regarding trailers parked in the front yard. Phil commented that the ordinance is not enforced. Mayor Phillips thanked Phil for bringing this to their attention and stated that his comment will be taken under advisement and will look into the situation.

There being no further public comments offered, Mayor Phillips closed Open Public Session #2.

**EXECUTIVE SESSION:** Resolution 2023-16 - Personnel Matter - Stipends  
- Personnel Matter - Receptionist Position

DeYoung motioned to enter into Executive Session at 8:07 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

Mayor Phillips stated that action may be taken upon the Committee's return to Open Public Session.

The Committee returned to Open Public Session at 8:40 p.m.

Rose motioned to close Executive Session and return to Open Public Session

Seconded: Raffay

Discussion: None

All were in favor.

Mayor Phillips asked for a motion to suspend the rules to add Resolutions 2023-165 and 2023 166

Motion: Qarmout

Seconded: Raffay

Discussion: None

All were in favor.

**Resolution 2023-165** - Authorizing Payment of Stipends to Certain Employees Providing Receptionist Functions

Motion: Qarmout

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

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Abstentions: None  
Absent: None

**Resolution 2023-166** - Authorizing the Hiring of a New Receptionist/Office Clerk

Motion: Raffay

Seconded: Rose

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

Mayor Phillips noted the next Township Committee Meeting is scheduled for Monday, November 20, 2023, at 7:00 p.m.

**ADJOURNMENT:**

Raffay motioned to adjourn at 8:42 p.m.

Seconded: Qarmout

Discussion: None

All were in favor.

\*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



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Mark Zschack, RMC  
Township Clerk

Date Approved: November 20, 2023



**RESOLUTION 2023-160  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**WINTER RECREATIONAL ACTIVITIES**

**BE IT RESOLVED** that the Township Committee of the Township of Green approves the following activities for the Winter 2023/2024 season as well as seasonal expenses and registration fees:

<b>ACTIVITY</b>	<b>REGISTRATION FEE</b>	<b>SEASONAL EXPENSES</b>
Holiday House Decorating Contest December 12, 2023	None	Not to exceed \$75 for prizes
Letters to Santa Beginning November 21, 2023	None	Not to exceed \$125 for supplies
Annual Tree Lighting December 4 <sup>th</sup>	None	Not to exceed \$1000
Gingerbread House in a Bag Bag pick up begins December 4 <sup>th</sup>	None	Not to exceed \$650

DATED: November 6, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on November 6, 2023.



\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO  
Kim Mantz, Recreation Secretary

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung		√	√			
Qarmout			√			
Raffay	√		√			
Rose			√			
Mayor Phillips			√			



**RESOLUTION 2023-161  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**RELEASE OF BOND / ESCROW**

**WHEREAS**, the attached request has been received for the release of a bond / escrow;

**WHEREAS**, the application mentioned below has proceeded according to approvals granted; and,


**WHEREAS**, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

**NOW, THEREFORE, BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

<b>BLOCK</b>	<b>LOT</b>	<b>NAME AND ACCOUNT #</b>	<b>AMOUNT</b>
126	6	Fred Shubert – 7 Blueberry Lane 14-288-70-2215-00	\$217.50

DATED: November 6, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 6, 2023.

  
\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO  
Kim Mantz, Land Use Board Secretary

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

**RESOLUTION 2023-162  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
SUSSEX COUNTY, NEW JERSEY**

**TRANSFER OF FUNDS**

**WHEREAS**, there appears to be insufficient funds in certain accounts listed below to meet the demands thereon for the balance of the Current Year,

**WHEREAS**, there appears to be a surplus in certain accounts listed below over and above the demand deemed to be necessary for the balance of the Current Year,

**NOW, THEREFORE, BE IT RESOLVED** (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provision of R.S 40A:4-58, part of the surplus in the accounts listed below be and the same are hereby transferred to the accounts listed below to meet the current demands, and

**BE IT FURTHER RESOLVED** that the Treasurer be is hereby authorized and directed to make the following transfers:

FROM:		TO:	
Streets & Roads		Liability Insurance	
Other Expenses	\$3,200.00	Other Expenses	\$3,200.00
01-201-26-290-020		01-201-23-210-020	
<b>Total</b>	<b>\$3,200.00</b>	<b>Total</b>	<b>\$3,200.00</b>

DATED: November 6, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 6, 2023.

\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout			√			
Raffay		√	√			
Rose	√		√			
Mayor Phillips			√			

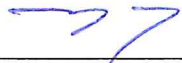
**RESOLUTION 2023-163**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**BILLS LIST (09/28/2023 to 11/01/2023)**

**BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 09/28/2023 to 11/01/2023 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: November 6, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on November 6, 2023.



\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

## List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 11/06/2023 For bills from 09/28/2023 to 11/01/2023

Check#	Vendor	Description	Payment	Check Total
2297	2219 - 160 Driving Academy	PO 16149 Class B CDL - Arrazola, Luis	3,600.00	3,600.00
12298	1770 - Advance Auto Parts	PO 15777 Auto Parts	235.91	235.91
12299	2045 - Associated Appraisal Group, Inc.	PO 16156 2023 Added Assessments	775.00	775.00
12300	14 - Blue Diamond Disposal, Inc.	PO 15767 2023 Waste & Recycling Collection	25,000.00	25,000.00
12301	1908 - Brady & Correale, LLP	PO 15908 Land Use Board Legal Services	438.30	438.30
12302	1952 - Central Security Corporation	PO 16073 Fire Alarm Systems/Monitoring	360.00	360.00
12303	65 - County of Sussex - Treasury	PO 15771 2023 County Open Space Tax	2,868.76	2,868.76
12304	62 - County of Sussex - Treasury	PO 15769 2023 County Purpose Tax	768,195.25	768,195.25
12305	64 - County of Sussex - Treasury	PO 15770 2023 County Library Tax	66,419.57	66,419.57
12306	1577 - Franklin Precast Tanks	PO 15804 Drainage Supplies 2023	1,162.00	1,162.00
12307	1099 - Garden State Highway Products Inc.	PO 15803 Road Signs 2023	310.00	310.00
12308	1380 - Garden State Labs Inc.	PO 15890 Water Test MB 2023	200.00	200.00
12309	528 - Griffith-Allied Trucking LLC	PO 15831 Diesel Fuel Delivery 2023 Acct 10-719985	1,704.29	1,704.29
12310	528 - Griffith-Allied Trucking LLC	PO 15832 Gasoline Delivery 2023 Acct 10-7199868	890.07	890.07
12311	533 - Hamburg Plumbing Supply Co. Inc.	PO 15830 Plumbing Supplies 2023	946.16	946.16
12312	120 - Harold E. Pellow & Associates, Inc.	PO 15764 County Connector Trail-Phase III	1,874.00	
		PO 15972 2023 Engineering Services	228.00	
		PO 15972 2023 Engineering Services	69.00	
		PO 15973 Creek Rd I & II Engineering Design & Ins	3,096.75	
		PO 16026 Hunts Rd Engineering Services	2,251.50	7,519.25
12313	2176 - Herc Rentals Corporation	PO 16114 Bucket Truck rental	6,307.00	6,307.00
12314	188 - Home Depot Credit Services	PO 15828 Supplies 2023	220.61	220.61
12315	1826 - Kimball Midwest	PO 15847 Nuts & Bolts 2023	286.32	286.32
12316	1632 - Laddey, Clark & Ryan LLP	PO 16175 Legal Services - September 2023	4,025.25	4,025.25
12317	390 - Linda Coriston	PO 15793 Reimbursement for Medicare Part B Premiu	494.70	494.70
12318	1153 - Lowe's	PO 15849 Supplies/Hardware 2023	91.95	91.95
12319	326 - Maria C. Spiegler	PO 15795 Medicare Part B reimbursement	989.40	989.40
12320	1960 - Navitend	PO 15788 2023 Agreement Office 365	865.00	865.00
12321	22 - New Jersey Registrars' Association	PO 16173 NJRA Conference - Mark Zschack	95.00	95.00
12322	98 - NJ-Dept of Health and Senior Svcs	PO 15926 Dog License fees	1.20	1.20
12323	2190 - NJ-IAAO	PO 15937 Tax Appeal Seminar Penny Hostenstein	145.00	145.00
12324	157 - Patricia Sullivan	PO 15794 Reimbursement for Medicare Part B Premiu	989.40	989.40
12325	1892 - PenTeleData	PO 15858 Internet Service for MB 2023	170.90	170.90
12326	2141 - Primepoint, LLC	PO 15888 Time & Labor Management Program 2023	117.50	117.50
12327	2174 - PureSan	PO 16143 Janitorial Supplies	1,075.54	1,075.54
12328	418 - R & L Data Centers	PO 15861 Payroll Service 2023	370.50	370.50
12329	1996 - Rutgers University	PO 16098 Clean Communities Webinar - Patty DeCles	95.00	95.00
12330	2016 - Schenck, Price, Smith & King, LLP	PO 15922 Tax Appeals	738.15	738.15
12331	123 - Staples Advantage	PO 16202 Office Supplies	571.25	571.25
12332	114 - Sussex County MUA	PO 15843 Municipal/Household 2023	13,546.56	13,546.56
12333	809 - Sussex County Plumbing & Heating, I	PO 15871 Plumbing Supplies 2023	317.90	317.90
12334	182 - T.A. Mountford Inc.	PO 16205 Toner for copier	105.00	105.00
12335	1849 - Tax Collectors & Treasurers Association	PO 16176 10/20/2023 meeting - Linda DiLorenzo	30.00	30.00
12336	2009 - The Canning Group, LLC	PO 15796 QPA 1/01/2023-12/31/2023	916.66	916.66
12337	1703 - Town of Newton	PO 15774 Municipal Court - Shared Services	12,000.00	12,000.00
12338	85 - Township of Andover	PO 16171 2023/2023 Municipal Alliance Grant-Match	377.31	377.31
12339	2194 - Township of Independence	PO 15979 Construction Receipts	12,224.00	12,224.00
12340	1051 - Treasurer, State of New Jersey	PO 16174 Marriage Lic/Civil Union License	625.00	625.00
12341	100 - Treasurer, State of NJ	PO 15978 DCA fees	1,198.00	1,198.00
12342	716 - Tri-State Rental, Inc.	PO 15877 Various Rentals 2023	873.60	873.60
12343	2078 - UniFirst Corporation	PO 15878 Uniform Rental 2023	490.49	490.49
12344	29 - Verizon Wireless	PO 15782 Modem-OEM 2023	38.01	38.01
12345	1236 - W.W.Grainger Inc.	PO 15880 DPW Supplies 2023	984.23	984.23
12346	710 - Watson Perigo Jr.	PO 15792 Medicare B reimbursement	494.70	494.70
12347	75 - Weldon Quarry Co., LLC	PO 15209 Drainage - Block Stone and rock	2,685.11	2,685.11
12348	75 - Weldon Quarry Co., LLC	PO 15881 Asphalt & Cold Patch 2023	326.00	326.00
12349	1668 - West Chester Machinery & Supply	PO 15882 Snow Plow Supplies 2023	274.86	274.86
TOTAL				945,781.66

Total to be paid from Fund 01 CURRENT FUND	924,972.21
Total to be paid from Fund 02 FEDERAL & STATE GRANTS	2,415.50
Total to be paid from Fund 04 GENERAL CAPITAL	3,096.75
Total to be paid from Fund 12 ANIMAL FUND	1.20
Total to be paid from Fund 19 TRUST FUND	13,422.00
Total to be paid from Fund 22 OPEN SPACE TAX	1,874.00

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945,781.66

**List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)**

Meeting Date: 11/06/2023 For bills from 09/28/2023 to 11/01/2023

Check#	Vendor	Description	Payment	Check Total
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**Checks Previously Disbursed**

9999	Payroll Account	9/29/2023	41,996.91	9/28/2023
9999	State of NJ Div of Pensions/Benefit	PO# 15800 Retired - Health Insurance	8,665.53	10/06/2023
9999	State of NJ-Division of Pensions	PO# 15801 Active - Health/Dental Insurance	10,484.02	10/06/2023
9999	Payroll Account	10/13/2023	37,841.90	10/13/2023
9999	Green Twp Board of Education	PO# 15773 School Tax	900,924.08	10/25/2023
9999	Payroll Account	10/30/2023	37,262.03	10/27/2023
12271	AT&T	PO# 15912 Long Distance 2023	77.65	10/05/2023
12272	Verizon Wireless	PO# 15782 Modem-OEM 2023	38.01	10/05/2023
12273	Amy-Sue Grubow	PO# 16177 Refund-Green Twp Day Vendor	10.00	10/16/2023
12274	Andover Cub Scout Pack 181	PO# 16186 Refund-Green Twp Day Vendor	10.00	10/16/2023
12275	Andrew Pfeifer	PO# 16179 Refund-Green Twp Day Vendor	10.00	10/16/2023
12276	Antonia Ippolito	PO# 16185 Refund-Green Twp Day Vendor	10.00	10/16/2023
12277	Emma Capar	PO# 16182 Refund-Green Twp Day Vendor	10.00	10/16/2023
12278	First Student, Inc.	PO# 16187 Refund-Green Twp Day Vendor	10.00	10/16/2023
12279	Holly Roller	PO# 16191 Refund-Green Twp Day Vendor	10.00	10/16/2023
12280	Human First Counseling Services LLC	PO# 16184 Refund-Green Twp Day Vendor	10.00	10/16/2023
12281	Joseph Befumo	PO# 16180 Refund-Green Twp Day Vendor	20.00	10/16/2023
12282	Martha Evans	PO# 16178 Refund-Green Twp Day Vendor	10.00	10/16/2023
12283	Mary Lightfoot	PO# 16188 Refund-Green Twp Day Vendor	20.00	10/16/2023
12284	Mary Rietzke	PO# 16192 Refund-Green Twp Day Vendor	10.00	10/16/2023
12285	Maureen McGuire	PO# 16189 Refund-Green Twp Day Vendor	10.00	10/16/2023
12286	Olsen Home Remodeling	PO# 16181 Refund-Green Twp Day Vendor	10.00	10/16/2023
12287	Rachel Popadich	PO# 16183 Refund-Green Twp Day Vendor	10.00	10/16/2023
12288	Rocio Snyder	PO# 16190 Refund-Green Twp Day Vendor	10.00	10/16/2023
12289	Sharon Girdley	PO# 16193 Refund-Green Twp Day Vendor	10.00	10/16/2023
12290	Aqua New Jersey	PO# 15825 Fire Hydrant Bill 2023	2,514.78	10/30/2023
12291	GateHouse Media New York Holdings Inc	PO# 15834 Legal Ads 2023	867.31	10/30/2023
12292	JCP& L	PO# 16203 September Electric Bill 2023	2,024.32	10/30/2023
12293	PenTeleData	PO# 15858 Internet Service for MB 2023	170.90	10/30/2023
12294	Primepoint, LLC	PO# 15888 Time & Labor Management Program 20	235.00	10/30/2023
12295	Verizon	PO# 16206 October Phone Bill 2023	889.53	10/30/2023
12296	Verizon Wireless	PO# 15918 DPW Cell Service 2023	862.38	10/30/2023

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1,045,044.35

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	1,044,854.35	924,972.21	<b>1,969,826.56</b>
Fund 02 FEDERAL & STATE GRANTS		2,415.50	<b>2,415.50</b>
Fund 04 GENERAL CAPITAL		3,096.75	<b>3,096.75</b>
Fund 12 ANIMAL FUND		1.20	<b>1.20</b>
Fund 19 TRUST FUND	190.00	13,422.00	<b>13,612.00</b>
Fund 22 OPEN SPACE TAX		1,874.00	<b>1,874.00</b>

### List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 11/06/2023 For bills from 09/28/2023 to 11/01/2023

Check#	Vendor	Description	Payment	Check Total
<hr/>				
		-----		
	BILLS LIST TOTALS	1,045,044.35	945,781.66	<u>1,990,826.01</u>



**RESOLUTION 2023-164  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**DEVELOPERS ESCROW TRUST (09/28/2023 to 11/01/2023)**

**BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 09/28/2023 to 11/01/2023 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: November 6, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on November 6, 2023.



\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung		√	√			
Qarmout			√			
Raffay			√			
Rose	√		√			
Mayor Phillips			√			



**List of Bills - (1410101002) CASH - Developers Escrow-Provident Bank  
DEVELOPERS ESCROW TRUST**

Meeting Date: 11/06/2023 For bills from 09/28/2023 to 11/01/2023

Check#	Vendor	Description	Payment	Check Total
7548	1908 - Brady & Correale, LLP	PO 16015 LU2305 Cahill	139.25	
		PO 16152 LU2309 Saks Properties, LLC	485.25	
		PO 16172 LU2315 Airside Sheetmetal, Inc.	90.10	714.60
7549	2179 - Fred Shubert	PO 16194 DW2215 Shubert	217.50	217.50
7550	1937 - Harold E. Pellow & Associates, Inc.	PO 15761 DW2215 Shubert	50.00	
		PO 15955 RO2218 Elizabethtown Gas	75.00	
		PO 16126 RO2308 Elizabethtown Gas	444.00	
		PO 16199 RO2313 Elizabethtown Gas	196.00	
		PO 16200 RO2312 Elizabethtown Gas	196.00	
		PO 16201 DW2107 Hohman	56.00	1,017.00
7551	1877 - J. Caldwell & Associates	PO 16168 LU2309 SAKS Properites LLC	455.00	
		PO 16198 LU2315 Airside Inc.	875.00	1,330.00
	TOTAL			----- 3,279.10
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST			3,279.10	
			=====	
			3,279.10	

**ORDINANCE NO. 2023-15**  
**TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ**

**AN ORDINANCE REVISNG GREEN TOWNSHIP CODE SECTIONS 30-34.2, 30-44.2,  
30-45.2 AND 30-50.2 TO PERMIT ROOFTOP SOLAR ARRAYS ON EXISTING  
STRUCTURES**

**WHEREAS**, Green Township Code Sections 30-34.2, 30-44.2, 30-45.2 and 30-50.2 permit rooftop solar arrays as accessory uses within the AR, R, NC, RB and AI-10 Districts; and

**WHEREAS**, the Township has received public comment regarding a desire to construct residential rooftop solar arrays in a more expedited way on existing residences without need for Land Use Board approval; and

**WHEREAS**, the Township has reviewed its Code and desires to amend the Township Code to permit roof-mounted solar systems on lawfully pre-existing structures in a more expedited way, to support renewable energy and the use of solar energy, as encouraged by New Jersey legislation.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Green, Sussex County, New Jersey, as follows:

**SECTION 1.**

Green Township Code Section 30-34.2(i), concerning rooftop solar arrays as permitted accessory uses in the AR Agricultural Residential Districts and R Residential Districts, shall be deleted in its entirety and replaced as follows:

- i. Rooftop solar arrays constructed within the confines of and not extending beyond the footprint of lawfully pre-existing structures, which solar array height shall not exceed twelve (12") inches above the existing roof surface and resulting in an overall height in conformance with that permitted for the principal structure in the zone district in which the property is located. All rooftop solar arrays shall be setback at least five (5') from all property lines. The design of the solar array shall conform to all applicable industry standards including the New Jersey Uniform Construction Code, the National Electric Code. A building permit shall be applied for and obtained prior to construction. All design and installation work shall comply with all applicable provisions in the National Electric Code and relevant building and fire regulations.

**SECTION 2.**

Green Township Code Section 30-44.2(e), concerning rooftop solar arrays as permitted accessory uses in the RB Business District, shall be deleted in its entirety and replaced as follows:

ORDINANCE NO. 2023-15  
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

- e. Rooftop solar arrays constructed within the confines of and not extending beyond the footprint of lawfully pre-existing structures, which solar array height shall not exceed twelve (12") inches above the existing roof surface and resulting in an overall height in conformance with that permitted for the principal structure in the zone district in which the property is located. All rooftop solar arrays shall be setback at least five (5') from all property lines. The design of the solar array shall conform to all applicable industry standards including the New Jersey Uniform Construction Code, the National Electric Code. A building permit shall be applied for and obtained prior to construction. All design and installation work shall comply with all applicable provisions in the National Electric Code and relevant building and fire regulations.

**SECTION 3.**

Green Township Code Section 30-45.2(e), concerning rooftop solar arrays as permitted accessory uses in the NC Neighborhood Commercial Districts shall be deleted in its entirety and replaced as follows:

- e. Rooftop solar arrays constructed within the confines of and not extending beyond the footprint of lawfully pre-existing structures, , which solar array height shall not exceed twelve (12") inches above the existing roof surface and resulting in an overall height in conformance with that permitted for the principal structure in the zone district in which the property is located. All rooftop solar arrays shall be setback at least five (5') from all property lines. The design of the solar array shall conform to all applicable industry standards including the New Jersey Uniform Construction Code, the National Electric Code. A building permit shall be applied for and obtained prior to construction. All design and installation work shall comply with all applicable provisions in the National Electric Code and relevant building and fire regulations.

**SECTION 4.**

Green Township Code Section 30-50.2(f), concerning rooftop solar arrays as permitted accessory uses in the AI-10 Agricultural Industrial District, shall be deleted in its entirety and replaced as follows:

- f. Rooftop solar arrays constructed within the confines of and not extending beyond the footprint of lawfully pre-existing structures, which solar array height shall not exceed twelve (12") inches above the existing roof surface of a peaked roof and not exceeding a height of four (4') feet from the existing roof surface of a flat roof, and not resulting in an overall height in excess of that permitted for the principal structure in the zone district in which the property is located. All rooftop solar arrays shall be setback at least five (5') from all property lines. The design of the solar array shall conform to all

ORDINANCE NO. 2023-15  
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

applicable industry standards including the New Jersey Uniform Construction Code, the National Electric Code. A building permit shall be applied for and obtained prior to construction. All design and installation work shall comply with all applicable provisions in the National Electric Code and relevant building and fire regulations.

**SECTION 5**

If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

**SECTION 6 - REPEALER**

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

**SECTION 7: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

**SECTION 8: NOTICE**

The Township Clerk is directed to give notice at least ten days prior to the hearing on the adoption of this Ordinance to the County Planning Board and to all others entitled pursuant to the provisions of N.J.S.A. 40:55D-15. Upon the adoption of this Ordinance, after public hearing, the Municipal Clerk is further directed to publish notice of the passage and to file a copy of this Ordinance, as finally adopted, with the Sussex County Planning Board, as required by N.J.S.A. 40:55D-16.

ATTEST:

TOWNSHIP OF GREEN,  
IN THE COUNTY OF SUSSEX

\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

\_\_\_\_\_  
Margaret Phillips, Mayor

**Record of Vote - Introduction:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

ORDINANCE NO. 2023-15  
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

**Record of Vote - Adoption:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung						
Qarmout						
Raffay						
Rose						
Mayor Phillips						

INTRODUCED: November 6, 2023

ADVERTISED: November 12, 2023

ADOPTED:

ADVERTISED:

**RESOLUTION ES 2023-16  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

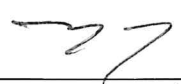
**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:  

  X   Personnel                   Contract Negotiation                   Real Property  
       Public Safety               Litigation/Potential Litigation               Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: November 6, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on November 6, 2023.



\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung	√		√			
Qarmout			√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

**RESOLUTION 2023-165  
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**RESOLUTION AUTHORIZING PAYMENT OF STIPENDS TO CERTAIN EMPLOYEES  
PROVIDING RECEPTIONIST FUNCTIONS**

**WHEREAS**, Patricia DeClesis, Kimberlee Mantz, Linda Di Lorenzo, and Karen Ferrone (collectively, the “Employees”) have all assisted in providing receptionist duties for Green Township, in addition to their regular duties, due to a staffing shortage; and

**WHEREAS**, it has been determined that good cause exists to authorize the payment of a one-time stipend to these Employees, as set forth below.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Green, Sussex County, New Jersey that one-time stipends to the Employees set forth below are authorized to be paid as follows:

Patricia DeClesis:	\$3,500.00
Kimberlee Mantz:	\$3,500.00
Linda Di Lorenzo:	\$1,500.00
Karen Ferrone:	\$1,500.00

DATED: November 6, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on November 6, 2023.

  
\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			



**RESOLUTION 2023-166**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**RESOLUTION AUTHORIZING THE HIRING OF A NEW RECEPTIONIST/OFFICE CLERK**

**WHEREAS**, the Township of Green is in need a Receptionist/Office Clerk; and

**WHEREAS**, the role of Receptionist/Office Clerk is considered to be a full-time Township employee; and

**WHEREAS**, the Township has advertised for a Receptionist/Office Clerk and the Personnel subcommittee recommends the hiring of Gwen Santos; and

**WHEREAS**, the Township finds that Gwen Santos is duly qualified to serve as Township Receptionist/Office Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Green, Sussex County, New Jersey that as follows:

1. The Township hereby appoints Gwen Santos, as Receptionist/Office Clerk effective November 8, 2023, at an hourly rate of \$20.00 per hour.
2. The Mayor and Township Clerk are authorized to execute any document necessary to implement the intent of this Resolution.

DATED: November 6, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on November 6, 2023.



\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung			√			
Qarmout			√			
Raffay	√		√			
Rose		√	√			
Mayor Phillips			√			